



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

Ph.: 0532-2922025, 2922067, Fax : 0532-2430006, Web : www.iiita.ac.in, E-mail : contact@iiita.ac.in

Ref no. IIIT-A/FIP/458/2018
Date: 30/01/2018

Enquiry Letter

M/s.

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Ph. No.:

Sub: Quotation for Procurement of Electrical Items at IIIT- Allahabad.

Enquiry issue date: 30.01.2018

Last date of submission: 15.02.2018 at 12:00 Noon

Dear Sir,

Institute intends to purchase the Electrical Items for which quotations are invited as per details given in below:-

Sl. No.	Name of Item	Qty.	Unit Rate in INR	Total Rs.
1.	Magnum Flood LED Light Make: Havells Jeta Neo 70W- LHEPBFU7PA7K070 Or Philips 70W Area Lights Uniflood - BVP120 LED 70 CW NB FG S1 PSU GR	06		
2.	5/6W LED PLC Lamb Bulb with 2 Pin G23 Plug Make: Polycab or any ISI equivalent make	386		
	Total Amount			
	Taxes (GST)			
	Grand Total			

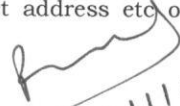
You are requested to submit the quotation by courier/speed post with complete details of specifications, terms & conditions, warranty/guarantee etc. **upto 15/02/2018 at 12:00 Noon**. Quotations duly sealed may be dropped in the tender box placed in the office of the Faculty In charge (Purchase), IIIT-Allahabad. Basic rate, taxes and freight charges etc. must be quoted separately. Quotation should be addressed to **Faculty in charge (Purchase), IIIT-Allahabad, Deoghat Jhalwa, Allahabad-211015.**

Note:

1. F.O.R. destination at IIIT-A, Deoghat Jhalwa, Allahabad.
2. Quoted rate should be valid at least for 60 days.

[Handwritten Signature]
30/11/2018

3. Enquiry/tender must be quoted in prescribe format on the letter head of the firm/vendor otherwise quotation may be rejected.
4. Supply within 4-5 weeks from the receipt of the Purchase order. If, the supply delayed beyond the stipulated time of completion of supply penalty of 1% per weeks of total cost may be imposed at the discretion of competent authority. The penalty may be upto 10% of the total cost.
5. In view of wide publicity the details are also available on our web site (www.iiita.ac.in), may be seen.
6. Quality, if not, found according to our specification as above and standards supply will not be accepted.
7. Director, IIIT-A reserves the right to alter/ modify any or all conditions of this tender and to reject of accept any quotation.
8. Conditional quotation will not be considered in any case. They will be summarily rejected.
9. Payment will be made within fifteen days after receiving and satisfactory report from users end.
10. May feel free to contact on E-mail-info.purchase@iiita.ac.in, Ph. No. : 0532-2922051.
11. Kindly quote your Income Tax PAN No./TIN No., GST No.etc as applicable on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
12. Kindly quote your basis rates plus taxes (GST) separately on the quotation.
13. The lowest rate will not be the basis of claim to get the order.
14. All disputes are subject to Jurisdiction of Allahabad Courts.
15. Kindly mention enquiry reference number, subject, due date contact address etc on envelopes. Incomplete quotation will not be accepted.
16. Kindly quote your email ID and Bank details etc.


36111208
(Dr. Pramod Kumar)
Faculty in charge (Purchase)

Copy to:

- Hon'ble Director for kind information.